



Title: Summer Crew Leader
Department: Youth Conservation Corps (YCC)
Reports To: YCC Site Supervisor
Classification: Seasonal, Full-time, Non-Exempt
Rate of Pay: \$14.00 per hour

Job Purpose: Supervise and motivate youth (ages 14-21) on a daily basis in a safe, educational, and professional manner by providing high quality job-training experiences through the completion of community-based projects. Projects may include landscape construction, vegetation management, and a variety of other projects.

Essential Functions:

1. Provide leadership, supervision, guidance, support, and motivation to approximately 8 youth on two part-time crews.
2. Ensure quality work performance, safety, and the general well-being of the crew.
3. Provide deliberate and effective feedback to youth to foster continuous growth within a job training setting.
4. Organize work projects for the crew in conjunction with the site supervisor and supporting staff.
5. Maintain tool and material inventory and notify supervisor of project material needs.
6. Responsible for the operation, cleanliness, and maintenance of equipment; report any damaged equipment to site supervisor.
7. Accomplish work goals to the satisfaction of the sponsors, supervisors, and project proposals.
8. Accurately maintain, complete, and submit paperwork and reports in a timely manner, including: crew time sheets, accident/ incident reports, receipts, crew member development, project records, and others as assigned.
9. Implement fair and appropriate discipline of crew members based on handbook.
10. Assure implementation of education and service learning components.
11. Other duties as assigned.

Required:

1. Valid MN driver's license with clean driving record as determined by our insurance carrier.
2. Ability to successfully listen, give feedback and motivate youth.
3. The ability to stand for long periods, sit, twist, bend, grip, and lift and carry heavy objects up to 50 lbs.
4. Ability to work outdoors in a variety of weather.
5. Ability to pass a criminal and motor vehicle background check.
6. Ability to learn how to safely and effectively use all tools and equipment needed for job tasks, which may include operating a chainsaw.
7. Excellent judgment, risk management skills, and calm decision-making ability in challenging situations.

Preferred:

1. One year of college education in a related field (including but not limited to, education, psychology, sociology, horticulture or landscape related).
2. Prior experience working with or supervising youth.
3. Technical skills in landscape construction, conservation, and/or chainsaw operation.
4. Ability to transport up to 15 participants between pickup locations with a company provided vehicle.

To apply, please complete and submit the application at www.treetrust.org/summer-staff-ap/

Tree Trust is an Equal Opportunity Employer.