



How to Use Tree Trust as a Professional Reference

The staff at Tree Trust are passionate about helping our former participants succeed. One of the best ways we can do that is through providing a professional reference. When applying for jobs many companies will ask applicants to provide the name and contact information of a former boss or coworker who can give them information about what type of worker they are. Please see program-specific information below on how to list Tree Trust as one of your professional references. For a list of current staff names and titles please see our website, www.treetrust.org and as always, if you have any questions, please feel free to call the office at 952-767-3880.

Young Adult Conservation Corps

Please use the YACC Manager or Crew Development Supervisor as your reference. Current staff and contact information can be found on our website at www.treetrust.org or call 952-767-3880.

Why can't I list my Crew Leader as a reference?

Depending on how many times you participate in YACC, you may have up to 3 different crew leaders. In addition, depending on when you work, some of the crew leaders may only be here seasonally and no longer work with us. If you list the YACC Manager or Crew Development Supervisor as your reference they will have access to all your information and will be able to be a well-informed reference.

Summer Youth Employment Program

Please use the **Youth Conservation Corps Coordinator** as your reference. Current staff and contact information can be found on our website at www.treetrust.org or call 952-767-3880.

Why can't I list my Crew Leader, Site Supervisor, etc. as a reference?

Most of our Crew Leaders and other summer staff are seasonal employees, meaning they only work during the summer, just like you! That means if a job calls to get a reference, they won't be able to reach the person you listed. Listing the YCC Coordinator means someone will always be available to give you a reference. The YCC Coordinator has access to your file from the summer and can provide any information a job might need.



You can use **any YouthBuild staff** as your reference. Crew leaders, school liaison, case manager, and the YouthBuild coordinator would all be happy to be used as your reference. Remember to talk to them before you list them as a reference so they can be prepared. Good luck!

Youth Development Services

Please use your Case Manager as your reference. Remember to talk to them before you list them as a reference so they can be prepared and check with them to make sure you have the correct contact information to list.